



Vendor Application

Saturday, April 10, 2010 10:00-2:00 PM Melrose Middle School

The Healthy Melrose Family Wellness & Fitness Fair Committee reserves the right to choose all vendors. Vendors must fall within the criteria set by the committee and abide by the criteria and guidelines listed. All vendors will be notified as soon as possible if their application has / has not been accepted.

PLEASE return the application no later than March 15, 2010, NO applications will be accepted after March 15, 2010.

You may email your completed application to healthymelrose@gmail.com or send it to Jenine Wright 171 Tremont Street Melrose MA 02176 with a check made payable to City of Melrose in the amount of \$50.00. A \$50.00 door prize donation is also required and appreciated to participate in the event.

PLEASE arrive approximately 1 – 1.5 hours prior to allow for set up time

Organization Name: _____

Type of Business: _____

Contact Person: _____

Phone Number: _____ Fax Number: _____

Email address: _____

Address: _____

SERVICE DESCRIPTION Please describe your booth or display – be brief, yet specific. This information will be included in a brochure featuring participating vendors.

Would you like to be on the participatory program schedule? _____

If yes what is the type of program you will be offering? _____

Would you be interested in presenting? _____

If yes, please describe the content and nature of your presentation? _____

Will you be conducting any assessments/demonstrations? _____

Door Prize DESCRIPTION (\$50.00 Value) _____

FACILITY NEEDS Vendors will be supplied with one (1) dressed eight-foot (8') table and two (2) chairs. Please check any additional services and the amount you will need:

_____ Electrical Outlets _____ Other (Please specify) _____

Will you be providing any samples or free giveaways at your table? _____

Please Describe _____

Will you be selling any product or service? _____

Please Describe _____

Committee use only:

Accepted:

Refused:

Comments:

Paid:

Notified:

Table # _____ Location: _____

Type of Program: _____ Time: _____ Location: _____

Presentation: _____ Time: _____ Location: _____

Door Prize Received: _____

Comments:

Thank you for your participation in such an important event!