

MELROSE BUILDING DEPARTMENT ** COMM OF MA STATE BUILDING CODE 780 CMR
PERMIT APPLICATION: CONSTRUCT, REPAIR, RENOVATE, DEMOLISH
ONE OR TWO FAMILY DWELLING

APPLICATION DATE: _____ **ZBA CASE:** _____ **BUILDING PERMIT #** _____

SITE INFORMATION:

Property address: _____ Map and Parcel # _____ Proposed/Existing Use _____
 Zoning District _____ Lot Area _____ Public Water Supply: Yes ___ No ___ Public Sewer: Yes ___ No ___
 Has property been subject to Variances or Special Permits? Yes ___ No ___

BUILDING and ACCESSORY USESETBACKS (FT)

Front yard		Side yards		Rear Yard	
Required	Provided	Required	Provided	Required	Provided
		/	/		

LICENSED CONSTRUCTION SUPERVISOR

_____ Expires _____
 Name _____ Phone _____ Cell _____
 Address _____ City, State _____
 SIGNATURE _____

REGISTERED HOME IMPROVEMENT CONTRACTOR

_____ Expires _____
 Name _____ Phone _____ Cell _____
 Address _____ City, State _____
 SIGNATURE _____

DESCRIPTION OF PROPOSED WORK:

New Construction ___ Existing Building ___ Repairs ___ Alterations ___ Addition ___ Accessory Building ___ Demo ___ Other ___
 Brief Description of Proposed Work:

In accordance with the provisions of MGLc.40, s 54. A condition of this Bldg Permit is that the debris resulting from this work shall be disposed of in a property licensed solid waste disposal facility as defined by MGL c 111, s 150A.

Debris will be disposed of in: _____
 _____ DUMPSTER COMPANY _____ LOCATION OF FACILITY

ESTIMATED COST OF CONSTRUCTION

Building Project	\$ _____	Building Permit Fee (base on total cost of job): \$11/\$1000
Electrical	_____	Administration Fee \$15.00
Plumbing/Gas	_____	Dumpster Fee \$35.00
Mechanical	_____	** Minimum Fee: \$40.00, plus administration fee
Fire Protection	_____	
Total Cost	\$ _____	Total Fee: \$ _____ Check # _____ Cash _____

OWNER SIGNATURE _____ **AGENT SIGNATURE** _____

I do hereby certify under the pains and penalties of perjury that the information provided is true and correct

THIS SECTION FOR OFFICIAL USE ONLY

BUILDING PERMIT #

BUILDING SITE ADDRESS

OWNER'S NAME

Date of Issue: _____

Approved by: _____

Building Commissioner, Director of Inspection Services

OWNER INFORMATION:

Print Name: _____

Address: _____

Phone: _____

Signature of Owner: _____

Do you authorize the agent listed to act on your behalf regarding this application? Yes ___ No ___

APPLICANT: Print Name: _____

Signature: _____

- I am a homeowner performing the work myself
- I am a sole proprietor and have no one working in my capacity
- I am an employer providing workers' compensation for my employees working on this job
- I am a sole proprietor, general contractor, or homeowner (circle one) and have hired the contractors listed below who have worker's compensation policies

Contractor Information:

Name _____ **Address** _____

Phone _____

*Failure to secure coverage as required under Section 25A of MGL 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one year's imprisonment as well as civil penalties in the form of a Stop Work Order and a fine up to \$100.00 a day against me. I understand that a copy of this statement may be forwarded to the Office of Investigation of the DIA for coverage verification. ****READ AND INITIAL** _____*

MGL c. 142A requires that the reconstruction, alteration, renovation, repair, modernization, conversion, improvement, removal, demolition, or construction of an addition to any pre-existing owner occupied building containing at least one but not more than four dwelling units... or to structures which are adjacent to such residence or building be done by registered contractors, with certain exceptions, along with other requirements.

Registration is not required for the following reason(s):

Work excluded by law___ Job under \$1000___ Building not owner occupied___ *
Owner pulling own permit___

*** Owner pulling their own permits or dealing with unregistered contractors for applicable home improvement work do not have access to the arbitration program or guaranty fund under MGL c. 142A**

Check List for Building Permit Applications
 These items listed are required by code and municipal ordinance
 Must be completed by applicant/owner
 To be returned with the building permit application

Address_____	Map_____	Parcel_____	Check one	
			YES	NO
• Completely filled out application Sec.110.1 SBC			___	___
• Signatures of owner Sec 110.5 SBC			___	___
• Cost estimate reflective of actual work Sec. 116.4.2 SBC			___	___
• Construction Supervisors License Sec 108.3.5 SBC			___	___
• Home Improvement License Sec 108.3.6 SBC		___	___	___
• Workers Compensation Policy Number Sec. 111.6 SBC			___	___
• Proposed Site Plan Sec 110.10 SBC			___	___
• Construction Plans Sec 110.7 SBC			___	___
• Receipt of Payment/ Fees Sec. 114.1 SBC			___	___
• Debris/ Rubbish Disposal Sec 114.5 SBC			___	___
• Zoning Compliance Sec. 111.5 SBC and Melrose Zoning			___	___
• Architectural/ P. E. design Sec.116.1 SBC			___	___
• MasCheck energy code Chapter 13 SBC			___	___
• Tax Status of Property SBC section 111.1 Ord. 97-88			Current___	Past Due___